

Mt. Graham Safe House

Application for Employment

Name _____

Other Names Used _____

Citizen? Y/N _____ Social Security Number _____

Street Address _____

Mailing Address _____

Phone Number _____ Day _____ Evening _____

Are you at least 21 years of age?
Have you ever been convicted of a crime? Details _____

Occupation _____

Volunteer Experience _____

Related Education _____

Office equipment used with proficiency

Years of Education _____ College: _____ Trade School _____ Degree? _____

Languages Spoken _____

Skills/ Interests/ Hobbies _____

Driver's License # _____ State Issued _____ Expiration _____

Do you have access to a vehicle _____ Insurance Carrier: _____

Vehicle License # _____

- *Have you ever been a victim of domestic violence?
- *If yes, how long have you been out of domestic violence? _____
- *Have you ever participated in a domestic violence diversion or monitoring program?
- *Have you ever been an abuser in an adult intimate relationship?

Please list your last 3 employers starting with the current or most recent.

Employer _____ Supervisor _____
 Address _____
 Phone Number _____ Years Employed _____
 Position Held _____ May we contact this employer? Y/N

Employer _____ Supervisor _____
 Address _____
 Phone Number _____ Years Employed _____
 Position Held _____ May we contact this employer? Y/N

Employer _____ Supervisor _____
 Address _____
 Phone Number _____ Years Employed _____
 Position Held _____ May we contact this employer? Y/N

Why do you feel you would like to be part of the program?

What Position are you applying for? _____

* These questions are necessary for selection and are totally confidential.
 I, _____, acknowledge that as a condition of working as staff with the Mt. Graham Safe House, I will be required to submit to a criminal history records check. This is pursuant to the Arizona Department of Safety regulations.

I, _____, consent to have any police agency and the Mt. Graham Safe House staff, examine any criminal records data bank using my name and date of birth, to determine the existence of any prior arrests, felony or misdemeanor convictions.

I, _____, agree to furnish a sample of my fingerprints for use by any police agency to determine whether I have a criminal history record.

Applicants Signature _____ Date _____

I understand the Mt. Graham Safe House Program requires that I complete a personal interview and fingerprint background investigation (Arizona and FBI), and provide names and addresses of three non-relative references. I realize that additional information may be required, including driving record. I agree to comply with all laws, and all Safe House policies and procedures.

I hereby certify that all statements made on this application are true and correct to the best of my knowledge. I understand that by submitting this application, I authorize inquiries to be made and the release of information concerning my employment, character, and criminal history for the purpose of determining my suitability as a staff/volunteer. I release from any and all liability any person listed on this application for giving accurate reference information about my job performance, character and other relevant issues to my employment.

I understand that my application does not ensure acceptance into the Mt. Graham Safe house Program. I also understand that Mt. Graham Safe House reserves the right to disqualify any applicant who would not be suitable for this staff/volunteer position. Mt. Graham Safe House reserves the right to terminate the service of a volunteer for any reason.

I further give MGSB permission upon hire to release reference information to future employers.

Applicants Signature _____ Date _____

10/04

Paid by cfda #16.588 US Dept of Justice, VAWA:
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